



Registry: EAAFP/2021/036

**THE EAST ASIAN – AUSTRALASIAN FLYWAY PARTNERSHIP SECRETARIAT
2021 WORLD MIGRATORY BIRD DAY SMALL GRANT
FUNDING AGREEMENT**

THIS AGREEMENT is made on **29th March 2021** among, **The East Asian-Australasian Flyway Partnership Secretariat**, (hereinafter referred to as '**EAAFP Secretariat**') and **The Overwintering Project**.

WHEREAS:

The **EAAFP Secretariat** and **The Overwintering Project** intend to cooperate together for the benefit of the conservation of migratory waterbirds and their habitats, and in furtherance of such co-operation the **EAAFP Secretariat** wishes to contribute towards the cost of a project to promote the World Migratory Bird Day (hereinafter referred to as 'the Project') to be undertaken by **The Overwintering Project**.

IT IS AGREED as follows:

1. THE PROJECT

- 1.1 The **EAAFP Secretariat** and **The Overwintering Project** agree to co-operate together for the benefit of the conservation of migratory waterbirds and their habitats, it being mutually agreed that the execution of the Project by **The Overwintering Project** will make an important contribution to this end.
- 1.2 The parties agree that to the best of their knowledge and belief the Project to be funded under this agreement is for the achievement of outputs that fall within EAAFP's Objectives.
- 1.3 Attached to and forming an integral part of this agreement are:
 - Annex A containing the agreed *Project Description*,
 - Annex B containing the agreed *Project Budget*, and
 - Annex C containing the agreed *Project Payment and Reporting Schedule*,
 - which **The Overwintering Project** hereby declares it has noted and accepted.
 - **The Overwintering Project** undertake to adhere to Annexes A, B and C in the execution of the Project and to use the **EAAFP Secretariat's** financial contribution solely for the purposes of the Project. Any amount not specifically used for the purpose stipulated may be recovered by the **EAAFP Secretariat**.
- 1.4 The parties agree that Annexes A, B and C to this agreement can be modified when necessary through the exchange of Contract amendment letters signed on behalf of the parties.
- 1.5 By accepting this finance from the **EAAFP Secretariat**, **The Overwintering Project** agrees to complete all the work described in Annex A that is scheduled for the duration of this agreement.



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- 1.6 **The Overwintering Project** agree to translate the necessary materials for World Migratory Bird Day in their language and feedback to **EAAFP Secretariat**, and agree that logoes of WMBD and EAAFP have to be included in all printed materials under the Project. And the event has to be registered on the WMBD website: <https://www.worldmigratorybirdday.org/register-your-event>.

2. FUNDING

- 2.1 The **EAAFP Secretariat** agrees to provide funding to **The Overwintering Project** for the Project on the terms and conditions contained in this agreement.
- 2.2 Where the work detailed in Annex A is sub-contracted to or done concurrently with additional work supported by additional organisations, **The Overwintering Project** holds the responsibility of notifying all parties and ensuring that there are no conflicts arising between agreed activities. **The Overwintering Project** is also responsible for ensuring that those sub-contracted to carry out any part of this work agree to and observe in full the various conditions detailed in this document and Annexes.

3. PAYMENTS

- 3.1 The **EAAFP Secretariat** will pay **The Overwintering Project** a lump sum for the production of the contract services and deliverables, in accordance with the Budget and Payment Schedule set out in Annex B and C. **The Overwintering Project** will invoice the **EAAFP Secretariat** as set out in Annex C and the **EAAFP Secretariat** agrees to pay such invoices within 30 days, subject to approval of invoices.
- 3.2 If there are any Project funds provided by the **EAAFP Secretariat** which have not been spent on or committed to **The Overwintering Project**, the subsequent payment will be adjusted accordingly.
- 3.3 On expiry or prior termination of this agreement, any Project funds provided by the **EAAFP Secretariat** which have not been spent on or committed to the Project by **The Overwintering Project** and will be repaid to the **EAAFP Secretariat** by **The Overwintering Project**.
- 3.4 Payments to be made by the **EAAFP Secretariat** may be withheld if in the **EAAFP Secretariat's** view satisfactory progress has not been made or technical or financial reports (or Partner Indicators, if applicable) of either the present or any previous funding agreement between the parties has not been received by the due date.
- 3.5 All sums payable under this Agreement by the **EAAFP Secretariat**, unless otherwise stated, are deemed to be inclusive of any duties or taxes payable.

4. REPORTING

- 4.1 **The Overwintering Project** will provide Reports to the **EAAFP Secretariat** according to the specifications and schedule as shown in Annex C.



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5. FINANCIAL RECORDS AND CONTROL

- 5.1 The **The Overwintering Project** will use all reasonable endeavours to carry out the Project in the most economical manner and in particular will source goods and services required for the Project in the most cost-effective manner.

6. DISSEMINATION OF PROJECT RESULTS

- 6.1 The parties agree that as the Project is to be undertaken for the benefit of bird conservation, the results of the Project, including the materials generated from the Project shall be made freely available to anyone with a legitimate interest in using the results for the furtherance of conservation on non-commercial purposes.

7. COMMENCEMENT, DURATION AND TERMINATION

- 7.1 This agreement will come into effect on the date written at the heading of this agreement and, unless terminated by one of the parties under the provisions of Clause 7.2 below, will expire 6 months after the final payment has been made by the **EAAFP Secretariat to The Overwintering Project**.
- 7.2 Either party may at any time and for any reason give not less than 3 months' written notice to the other that it wishes to terminate this agreement, at the end of which notice period this agreement will duly terminate.

8. INDEMNITIES

- 8.1 **The Overwintering Project** shall be responsible for dealing with any taxes due relating to their costs incurred whilst undertaking the project covered by this agreement.

SIGNED: (date) 6 April 2021

SIGNED: (date) 3 April 2021

Mr. Doug Watkins

For and on behalf of:

**East Asian-Australasian Flyway Partnership
Secretariat**

Name: Kate Gorringe-Smith

For and on behalf of:

**The Overwintering Project
Australia**



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Annex A: Project Description

Project Title: Stories of Home

Date: 8 May 2021

Locations: Mornington Peninsula Regional Gallery, Mornington, Victoria and the Truganina Explosives Reserve Homestead, Hobson's Bay
Organiser: Kate Gorringer-Smith
Co-creators: Jackie Kerin (storyteller), Dr Rea Dennis (Assoc. Prof. Art & Performance, Deakin University) and Magda Miranda Arnone (Performing artist and dancer). Dr Rea Dennis and Magda Miranda Arnone are participants in the Overwintering Project: Westernport exhibition, and Jackie Kerin has a long association with migratory shorebirds and World Migratory Bird Day.
Target participants: 12-20 members of the local youth communities (aged 14-18) with migrant or Indigenous backgrounds
Audience: 160 (live) plus virtual audience. The physical audience in the Gallery is limited to 80, due to Covid regulations. The Hobson's Bay performance will be held outside, and so the potential audience could be the same or larger. The Performances will be recorded on video to allow for sharing and reaching a greater audience.
Event description: *Stories of Home* is proposed as twin performance events to be part of the World Migratory Bird Day activities taking place at the Mornington Peninsula Regional Gallery, Mornington, Victoria and the Hobson's Bay Wetland Centre, Altona, Victoria on May 8 2021. Overwintering Project Co-ordinator Kate Gorringer-Smith, with the performance expertise of Jackie Kerin (storyteller), Dr Rea Dennis (Assoc. Prof. Art & Performance, Deakin University) and Magda Miranda Arnone (Performing artist and dancer), will engage with local youth (aged 14-18) from the two communities who have migrant or Indigenous backgrounds to create short, personal performance pieces (a story or poem), using migratory shorebirds as a metaphor for human migration. The Mornington performance will occur in the Mornington Peninsula Regional Gallery space where there is the Overwintering Project: Western Port is currently being exhibited. The exhibition focuses on the Western Port Ramsar site and the unique biodiversity of the area. The Hobson's Bay performance will take place in the temporary home of the Hobson's Bay Wetland Centre, the Truganina Homestead. By targeting young people who are not necessarily already engaged with the birds of the Flyway and the activities of World Migratory Bird Day and linking their personal experiences with the birds' annual migrations, we hope to create a personal bond and interest between the participants and their communities and their local migratory birds and their habitat. Migratory birds offer the perfect metaphor for human migration as they are compelled by their biology to travel annually between two 'homes' – their breeding and non-breeding grounds. Their lives provide a metaphor free from political association or judgement, framing the phenomenon of migration as a global necessity shared by humans and animals – the desire to find safe haven. Through this activity we hope to bring a new audience to World Migratory Bird Day, engaging local youth and their friends, families and school communities. The activity aims to give a voice and build confidence in the group of young participants while also engaging a diverse audience who may not otherwise consider participating in a World Migratory Bird Day Event.

Annex B: Budget

Total amount supported from EAAFP: 1000 USD



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Annex C: Payment and Reporting

Part 1 – Payment Schedule

(Total 1000 in USD)

Bank Name: Westpac Banking Corporation
Bank Address: 303 Collins Street, Melbourne, Vic. 3000
Account Name: Overwintering
Account Number: 326508
BSB: 033067
Swift Code: WPACAU2S

If you used the wrong bank account information in the contract, the EAAFP assumes no responsibility for this type of error.

Part 2 – Reporting Schedule and template

and The **The Overwintering Project** will provide Project report to EAAFP as follows:

- Final report by **24th May, 2021** or **within 2 weeks of the last day** of the planned event according to the approved project proposal.

EAAFP World Migratory Bird Day small grant Report Template

Section 1. EVENT INFORMATION (Compulsory)

1.1 Contact Information - Provide your contact information for this report

Full Name	
Name of the organisation	
Name(s) of the division and/or position	
Type of the organisation - Government/NGO/Private Sector/Other	



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Email	
Postal address	
Office phone numbers	
(Your) Cell number (optional)	
Fax (optional)	
Website (optional)	
Additional contact person (optional)	
Date of submission	

1.2 Event Location - Where did your event take place?

Name of country	
Name of city	
Name of event place/venue	

1.3 Event Organiser - Who were organiser and/or sponsor for your event?

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1.4 Target Audience - Who were the participants for your event?

Target audience	No. of participants
School students, teachers or parents	
University students	
Researchers, scientist	
birdwatchers	
Site managers for flyway site and wetlands	
Decision or policy makers	
Media	
Others – specify	

Section 2. EVENT PROGRAMME (Compulsory)

Provide your event agenda, programme or discussion paper here.

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Section 3. BUDGET REPORT (Compulsory)

Report here how you spent the budget you planned in the application.

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Section 4. SHORT SUMMARY REPORT (Compulsory) – This report will be shared on EAAFP website

Provide a short article about your WMBD event or activity you arranged to celebrate WMBD. The following information (venue, organiser, number and type of participants, outcome) should be included in your article. **(Minimum 400 words,** with photos or videos)

Section 5. PHOTO, VIDEO & MATERIALS (Compulsory):

Name of Photo/Video	e.g. photo 1 or video 1
Photo/Video	Please insert a photo here
Credit info	Please provide credit information for this photo/video
Link	Please provide a link of this photo/video (e.g. FB posting or Flickr link)

5.1 Outcome - What is the outcome from your event?

5.2 Media list – Links of any media release and social media posts

Any additional comment? (Optional)



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Important Note:

- Email us the electronic file (JPEG or PDF) of your language version of the WMBD poster published for EAAFP website;
- Post its printed poster to the **EAAFP Secretariat**, if you can and have one;
- Take enough photos from events or activities with this WMBD poster and send us lots of photos in jpg or png format; and videos as well if you have one.
- Logos of WMBD and EAAFP have to be shown on all your printed and digital promotional materials.