



**Australian Government**

**Department of the Environment and Energy**

# **Standardized Process and Template for Small Grant Fund Applications for EAAFP WG & TF**

**DD.07**



# Introduction



Sharp-tailed Sandpiper © Chris Purnell

The draft decision seeks the support of Partners to adopt an agreed process for the application and allocation of Partnership funds to support the work of WG and TFs

- Annual call for applications
- Equal opportunity to apply for funding
- Single standard template
  - Transparency
  - Raises standards and expectations
- Assessed by three members
- Strategic alignment with Partnership objectives
- Communicate results with Partnership
- Encourage further support of WG and TF activities

# Draft Decision

*The 10<sup>th</sup> Meeting of the Partners of the East Asian – Australasian Flyway Partnership:*

- *Adopts* a standard application and assessment process for the allocation of monies from the Small Grant Fund to support EAAFP Working Groups and Task Forces as outlined in **Attachment 2**;
  - *Invites*, subject to available resources, EAAFP Working Groups and Task Forces to submit applications to advance their work to the Secretariat;
  - *Instructs* the Secretariat, Management Committee and the Technical Committee to follow the agreed process and to communicate successful projects within two (2) months from the close of nominations;
  - *Instructs* the Secretariat, subject to available resources, to make an annual financial allocation to the Small Grant Fund;
  - *Encourages* Partners to contribute voluntary contributions to the Small Grant Fund for EAAFP Working Groups and Task Forces; and
  - *Instructs* the Secretariat to report on implementation of this Decision at each Meeting of the Partners.
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