**Paper 3: EAAFP Chief Executive Application Format**

Chief Executive, East Asian – Australasian Flyway Partnership

**Application Form**

Applicants are requested to use this template for their application. Please limit your application to 5 or less A4 pages. The preferred file type is MS Word.

Please also attach your current CV (resume) along with this Application Form. List in your CV (resume) up to three referees with their email address and contact phone numbers.

Email your application and CV (resume), as well as requests for any additional information or clarifications, to [secretariat@eaaflyway.net](mailto:secretariat@eaaflyway.net)

**Position Requirements**

**Requirement 1:** Minimum education: **Masters’ degree, or Bachelor’s degree** with significant experience, preferably in relevant field, such as international relations, business development, environmental policy and governance.

*Please provide details on your educational qualifications and significant experience, especially any that is not highlighted in the responses to the Selection Criteria (below).*

**Requirement 2: Ability and willingness to locate to the Republic of Korea and to travel extensively in Flyway** countries and beyond, including to field sites**.**

*The EAA Flyway Partnership has a range of Partners and activities across the Flyway and regular travel is an important element in the work of the Chief Executive.*

*Please comment on your regional travel experience and current ability and willingness to travel extensively in the EAA Flyway.*

**Key Selection Criteria**

*In addressing each of the nine Key Selection Criteria, please provide details that demonstrate your relevant experience, knowledge, skills and personal qualities, highlighting those developed within EAA Flyway countries.*

1. Demonstrated experience in leading and managing an international office, including supervisory, team building and mentoring skills.
2. Experience with building and maintaining long-term relationships with strategic partners, including national governments, non-governmental organizations and private sector organizations. This should include a clear understanding of, and commitment to, working in a cross-cultural context, including respect for others and different ways of thinking.
3. Extensive (10 years) experience of leading and/or managing multi-stakeholder international programmes, ideally in the environmental field.
4. Knowledge and experience of strategic and operational planning, financial management, and budgeting.
5. Ability to develop and implement strategic vision and plans to achieve desired outcomes.
6. Demonstrated ability to be flexible and responsive to changing circumstances and new opportunities.
7. Excellent verbal communication skills in English, including presentation skills in international meetings and conferences and discussions with non-native English speakers; ability to communicate and respond in culturally effective manner. Demonstrated strong written communications skills in English. Knowledge of other Flyway languages a strong advantage.
8. Experience in working on conservation of waterbirds and their habitats – please provide up to 3 examples that demonstrate this.