

TENTH MEETING OF PARTNERS TO THE PARTNERSHIP FOR EAST ASIAN – AUSTRALASIAN FLYWAY
Changjiang, PR China, 10-14 December 2018



Information Note for MOP10



Contact Persons

The contact persons for the meeting are as follows:

- General logistic information: EAAFP Secretariat (secretariat@eaaflyway.net)
- Programme and side meetings: Ms. Hyeseon Do, Programme Officer of EAAFP (programme@eaaflyway.net, Wechat ID: EAAFPHyeseon)
- Visa and Communications: Ms. Vivian Fu, Communication Officer of EAAFP (communication@eaaflyway.net, Wechat ID: vivian_fu49)
- Financial information: Ms. Yejin Jung, Finance Officer of EAAFP (finance@eaaflyway.net)
- Corporate engagement: Ms. Yoon Lee, Fundraising Manager of EAAFP (fundraising@eaaflyway.net)
- Local coordination (Beijing Forestry University)
 - Ms. Yun Zhu (rosie312@163.com, +86 13699228415, Wechat ID: xiaoP2001)
 - Ms. Wu Lan (wulan.pku@gmail.com, +86 13811194908, Wechat ID: basket_wu)

Special Notice by the Host Country and Government

[URGENT] The National Forestry and Grassland Administration (PR China), as the lead government agency responsible for hosting MOP10, is urgently asking for a short English CV (additional translated Chinese version is welcome) and scanned passport copy of all the international participants who will attend the meeting. As a result, the EAAFP Secretariat would be very grateful if you can send these details to Ms. Wu Lan (wulan.pku@gmail.com) before Monday 19 November 2018. Please refer to the sample of CV in [Appendix 3](#).

If you will be attending the AMBI (3-8 December) before MOP10 and have already submitted your CV and passport copy to AMBI, then there is no need to send your details to us again. However, please just inform us that you have submitted your details.

Participation Confirmation

To complete your registration, please submit both your Registration Form ([link](#)) and Travel and Accommodation Form ([link](#)) by 16 November. Also, in case that you need to update the information already submitted on the forms or cancel your participation, please contact us via email (secretariat@eaaflyway.net) for our necessary arrangement.

Travel and Visa

Flight Ticket and transportation between airport and accommodation

It is highly recommended that you arrive at Haikou Meilan International Airport during the daytime (09:00 – 18:00) for having a convenient local transportation between the airport and the meeting venue organized by the host country. This will take approximately 2.5 hours by bus and additional information will be provided later. The detailed time schedule for the transportation will be shared on the next Information.

Entry Visa

Most participants participating EAAFP MOP10 will require a visa to visit Hainan, PR China. There are two options available as follows:

[Option 1] Visa-on-Arrival

This option is only applicable for those visiting Hainan only (not even other parts of China) and eligible countries abide by [Visa Policy of China](#). Hainan Travel Agency will send you the “Visa Receipt” within 10 days which is needed to be presented to Immigration on arrival in Hainan. Please send required

documents below to Mr. Chris Pan (37757839@qq.com) from the travel agency and copied to secretariat@eaaflyway.net. Time is short to apply for the Visa-on-Arrival. So if necessary, please contact with the travel agency as soon as possible.

For those participants with Visa-on-Arrival, we kindly remind that all your itinerary information has been input in the police system, including your accommodation location. If you want to change your itinerary, please contact with the travel agency in advance to record in the system. Once there is a new hotel accommodation records, the police will be noticed. If you plan to visit more places than the meeting venue, please make sure you will provide a solid travel itinerary within Hainan, or just apply a regular tourist visa.

[Option 2] Visa issued by embassy

This option is for participants who need a visa by embassy and the process will be assisted by EAAFP. To prepare the formal personalised letter of invitation, please contact secretariat@eaaflyway.net, participants' scanned passports, CV will be sent to China National Forestry and Grasslands Administration. (Deadline has passed, for urgent need please contact secretariat@eaaflyway.net).

For details, please refer to the following link ([here](#))

Venue and Accommodation

The 10th Meeting of Partners will be held at New Century Resort Qizi Bay Hainan.

Address: Guangde Road, Qizi Bay, 572731

Contact No: (+86) 0898-3115-6666 (Ms. Rose Li, Manager, 249083600@qq.com)

New Century Resort Qizi Bay Hainan has been designated as the recommended hotel for which the room rates indicated below is inclusive of three meals and service charge.

Room Type	Price
Deluxe King Bed Room for one person	USD 150
Deluxe Twin Bed Superior Room for two people	USD 182
Seaview King Bed Room for one person	USD 170
Seaview Twin Bed Room for two people	USD 202
Seaview Twin Bed room with an extra bed for three people	USD 270

*** Check-in time 13:00p.m., Check out time: 12:00 p.m.

*** These hotel rates are provided specifically for the meeting (from the evening of 8 December to the morning of 15 December). Check-in starts at 13:00, early checking in depends on room availability; Check out before 12:00pm. Expanding stay after 15 November morning,

meeting rate will be not valid anymore and the regular tourism season rate will be used without lunch and dinner.

The EAAFP Secretariat has temporarily reserved the rooms for all the registered participants who have submitted their Travel and Accommodation Form. **If you have not submitted it yet or want to change your reservation, please contact us as soon as possible (secretariat@eaaflyway.net).** The hotel confirmation letter also can be shared upon your request.

The payment will be requested upon your check-in. Before departure from Hainan, participants should settle directly with the hotel of all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, business center use, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services.

Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

Meals

For hotel residents, meals (breakfast, lunch, and dinner) are provided as part of the accommodation package and are available during the meeting (9-14 December), but including the lunch on 8 December and the breakfast on 15 December. There will be a welcome dinner on 9 December and a closing reception on 13 December. Considering special dietary requirements for Muslim and vegetarian as examples, meals are provided in buffet style. And, other special arrangements can be made, should participants have any food restrictions or allergies. However, due to the hotel policy, there is no fixed menu for each day due to the balance between variety and daily material supply.

Agenda and Programme

The provisional agenda and programme are available here ([link](#)). Please kindly note that the Draft Documents and Decisions have been uploaded on the same page.

There are **display booths, special presentations** as well as evening talks for participants between 10 and 14 December, please refer to [Appendix 1](#) and [Appendix 2](#) for the registration and further details.

Other Information

Time Zone

Hainan in PR China is ahead of GMT by 8 hours.

Internet and e-mail services

Wi-Fi Internet service is available in the hotel rooms free of charge. Participants are encouraged to bring their own laptop computers for in-room internet access.

Weather

Hainan varies from subtropical to fully tropical. The average temperature during early December is 23 °C (74 °F), so long-sleeve shirts and a sweater are recommended.

Currency and Banking

The front desk at the meeting venue does not provide currency exchange services. For your comfort, it is recommended that you exchange money beforehand in your country or at Haikou airport.

Electrical Power

PR China uses three types of plugs – three-pronged angled pins, two flat pins (the most common) or two narrow round pins. Electricity is 220 volts, 50 cycles AC.

The following plugs are used:



Health Care

There are kit packs in the hotel. A large hospital is located in Changjiang County, where is about 40 minutes from New Century Resort. Taking your own regular medications for any contingency is strongly recommended.