

PARTNERSHIP FOR THE CONSERVATION OF MIGRATORY WATERBIRDS
AND THE SUSTAINABLE USE OF THEIR HABITATS
IN THE EAST ASIAN – AUSTRALASIAN FLYWAY

REPORT OF THE SECOND MEETING OF PARTNERS

Beijing, China, 13 - 14 November 2007

Participants

Partners

Australia - Andrew McNee, Vicki Cronan, Cristina Davey
Cambodia - Sy Ramony
Indonesia - Agus Sriyadi Budi Sutito
Japan - Kazuaki HOSHINO, Naoki AMAKO
Korea, Republic of - Hong-Joo KIM, JIN Myoung-Ho, LEE Woo-Shin, Wee-Haeng HUR
Myanmar - Sein Tun
Russia - Evgeny Syroyechkovsky
United States of America - Kent Wohl
Convention on Migratory Species Secretariat - Doug Hykle
Australasian Wader Studies Group - Ken Gosbell, Phil Straw
BirdLife International - Noritaka Ichida, Simba Chan
International Crane Foundation - Jim Harris, Crawford Prentice, Elena Ilyashenko
Wetlands International - Doug Watkins, Ward Hagemeyer, CHEN Kelin, David LI, XU Qiang
Wild Bird Society of Japan - Yutaka KANAI, Nobuhiko KISHIMOTO
WWF - Lew Young, Bianca Priest, Hitoha AMANO, Katherine Leung, Hoang Viet, Bena Smith

Observers

China, Peoples Republic of - ZHANG Dehui
India - Rashid Hasan
Iran - Sadegh Sadeghi Zadegan
Laos - Chaynoy Sisomphane
Mongolia – Natsagdorjiin Tseveenmyadag
Thailand - Nirawan Pipitsombat
Vietnam - Pham Dinh Viet Hong
FAO - Taej Mundkur
Japan Association of Wild Geese Protection - Masayuki KURECHI
Japan Wetlands Action Network - Minoru KASHIWAGI

Agenda Item 1.1: Introduction by Chair

1. The Chair of the Partnership, Mr Andrew McNee, opened the meeting and welcomed the participants. Mr McNee expressed gratitude to the Government of China for hosting the second Meeting of Partners.
2. The Chair extended a warm welcome to the Wild Bird Society of Japan and the Royal Government of Cambodia as new Partners to the Partnership.

3. Mr Zhang Dehui, Deputy Director, Department of Wildlife Conservation, State Forestry Administration, China, as host of the second Meeting of Partners, welcomed the participants.

Agenda Item 1.2: Appointment of rapporteur

4. The interim Secretariat was appointed rapporteur. Representatives of WWF (Bianca Priest) and the Australasian Wader Studies Group (Phil Straw) agreed to assist in recording the meeting.

Agenda Item 1.3: Approval of the provisional agenda for the second Meeting of Partners

5. The meeting agreed to the provisional agenda without amendment (refer Attachment 1). Day two of the agenda was amended later in the meeting (refer Attachment 2).

Agenda Item 1.4: Admittance of observers

6. The Chair welcomed the observers to the Meeting, including the Governments of China, India, Iran, Laos, Mongolia, Thailand and Vietnam, as well as the FAO, Japan Association of Wild Geese Protection and the Japan Wetlands Action Network (JAWAN), and encouraged their endorsement in the future.

Agenda Item 1.5: Approval of Minutes of the first Meeting of Partners

7. The Convention on Migratory Species Secretariat questioned whether written endorsements have been received by all current Partners. The representative encouraged the Partnership to seek written endorsements as this provided a specific reference back to the Partner if needed in the future.

8. The Chair noted that the Partnership text is not specific in regard to the requirement for written endorsement and deferred discussion to later in the meeting [refer Agenda Item 7.24, paragraph 94].

9. The meeting adopted the record of the first Meeting of Partners.

Agenda Item 1.6: Review of actions arising from the first Meeting of Partners

10. The Chair reviewed the key items arising from the first Meeting of Partners, noting the status of progress against each and indicating those deferred for discussion later in the program.

Agenda Item 2.7: Report of the interim Secretariat

11. The interim Secretariat provided a brief report on the key activities of the Secretariat over the past year.

Agenda Item 2.8: Updates of working groups

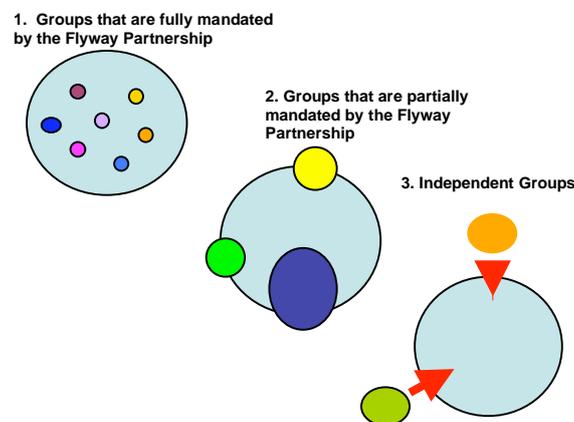
12. Representatives of the Crane, Shorebird, Anatidae and Avian Influenza Working Groups provided updates on progress since the first Meeting of Partners, including revised Terms of Reference. The representative of the Shorebird Group advised that Mr Ken Gosbell, Australasian Wader Studies Group, has been appointed the new Chair.

13. The US representative presented a proposal for a Seabird Working Group, including Terms of Reference. The US representative, Mr Kent Wohl, will assume the role of Chair. Mr Wohl also noted that several waterbird families have been included in the Terms of Reference that are not currently listed in Appendix III of the Partnership Text. Discussion of this issue was deferred to later in the meeting [refer Agenda Item 9.27, paragraph 102].

14. Ms Bianca Priest, WWF, outlined the draft Communications Strategy prepared by the communications task group and previously circulated to the Partners.

15. The Chair noted that the draft Terms of Reference for the species groups are quite variable, and identified three separate models that emerged from the proposals:

- Working groups fully mandated under the auspices of the Partnership;
- Working groups that are partially mandated by the Partnership;
- Independent working groups external to the Partnership that would like to contribute to the Partnership.



16. The Chair also noted that the species groups have highlighted different roles and scales of activity, different processes for forming membership, and also differ in the extent to which they reflect the objectives of the Partnership and in the level of available resources. The Chair noted that while there is uncertainty as to how the groups will evolve, it is important to establish the fundamental principles early so as to ensure consistency across the Groups.

17. Discussion of the Terms of Reference noted particular concern with the scope of the Asia Pacific Working Group on Migratory Waterbirds and Avian Influenza, which proposes to work across both the East Asian-Australasian Flyway and the Central Asian Flyway. It was noted that there is currently no active mechanism under the Central Asian Flyway for this type of work and as the disease appears to be moving west through the flyways, a broader cross-flyway approach is likely to be more effective.

18. The Chair deferred further discussion of the remit of the AI Group to the agenda of the upcoming AI Working Group meeting and requested that they report back to the Partners out of session.

19. The Chair summarised the discussion, noting the expression for uniformity and maintaining focus on the East Asian – Australasian Flyway. The Chair also noted that as the Partnership is at an early stage, there is a need to ensure flexibility in the manner in which the Groups contribute to the objectives rather than focusing on a single model.

20. The Chair requested that the Convention on Migratory Species Secretariat and other Partners identify key headings for a standard format for the Terms of Reference and report back to the meeting. The Chair noted that in order to move forward the following actions be implemented:

- Endorse the Groups tabled at the Meeting.
- Terms of Reference – Groups are to reflect on the draft Terms of Reference and the Partnership objectives, and to incorporate the standard format to be developed. Convenors of Groups to interact with the Chair via the Secretariat to return to the third Meeting of Partners with a consolidated view.
- Determine membership – each of the Chairs should write to Partners inviting them to join the groups. Others may be invited, as coordinated by Chairs.

21. The meeting endorsed the above approach and the Chair welcomed the Groups to the Partnership.

Continued discussion on the standard points for the Terms of Reference

22. At the request of the Meeting the Convention on Migratory Species Secretariat reported on a list of standard points developed for the ToR (refer Attachment 3), and noted that it would be worthwhile for the list of priority work for each Group to be attached to the Terms of Reference.

23. The Meeting adopted the standard headings for the Terms of Reference.

24. The Meeting agreed that the Chairs were to revise the Terms of References for their Working Group to incorporate the standard headings, and to forward the revised drafts to the Secretariat by 1 February 2008. The Chair will review the Terms of Reference to ensure consistency and, if necessary, seek further discussion. The Meeting agreed that the Terms of Reference be endorsed provisionally following review by the Chair and formally endorsed at the third Meeting of Partners.

25. Mr Doug Watkins, Wetlands International, reported on preliminary discussions with WWF in regard to developing poverty alleviation/sustainable development projects that address Outcome 3 of the Implementation Strategy. Wetlands International flagged the possibility of a small informal meeting of interested parties to further discuss community development projects, perhaps linking in with existing projects or developing new proposals.

26. The representative of Birdlife International welcomed the proposal and noted their interest in joining in this work.

Agenda Item 2.9: Future reporting process

27. The representative of Australia introduced a draft template, prepared in conjunction with Wetlands International, for the reporting by Partners of progress against the Implementation Strategy.

28. The Partners adopted the approach of annual reporting on activities that are contributing to achieving the 14 outcomes identified by the Flyway Partnership.

29. The Meeting noted the advantage of National Government Partners using the template to plan and report the activities of National Partnerships.
30. The Partners agreed to the proposed timeframe of submitting reports 6 weeks prior to each Meeting of Partners.
31. The representative of Vietnam suggested that the template was too comprehensive and suggested that reporting should be every 2-3 years rather than annually. The representative of Thailand queried the adequacy of linkages with Ramsar and the Convention on Biological Diversity, and requested that the Partnership reporting use the Ramsar reporting process.
32. The Chair invited Australia, Vietnam, Thailand and Wetlands International to meet in the margins of the meeting to further discuss the structure, amount of work involved and the reporting period, and to return to the plenary group with recommendations on how to proceed.
33. Later in the meeting, the representative of Australia reported back on the outcomes of the side meeting. It was proposed to revise the template to a more simplified model by rephrasing the actions drawn from the Implementation Strategy to questions and using Yes/No boxes to indicate whether an action has occurred.
34. Discussion of the proposal highlighted concerns that Yes/No answers would not provide adequate reporting. The meeting agreed that this may be accommodated by using multiple choice and providing space for additional comments.
35. The Chair summarised the discussion, noting endorsement of the concept of reporting and for the Secretariat to effect the agreed amendments of multiple choice and allowing room for additional notes. The Secretariat will circulate the revised template for feedback, with 6 weeks for comment and a further version distributed in early 2008, if required. The Chair noted the lack of synergy with other reporting regimes and suggested that reporting be kept under review at each Meeting of Partners.

Agenda Item 3: Flyway Site Network

The PowerPoint presentation was deferred to agenda item 3.12

Agenda Item 3.10: Flyway species and population estimates

36. The Chair introduced the agenda item, noting that this action arose from the first Meeting of Partners and referred to the spreadsheet.
37. Birdlife International and the Wild Bird Society of Japan offered to work with Wetlands International and the Secretariat to provide further information for the spreadsheet.
38. The Chair noted that the Technical Experts may also significantly contribute to the data resource.
39. The Meeting noted the document and its use as a resource in informing the development of Site Information Sheets.

Agenda Item 3.11: Expectations and benefits of participation in the Flyway Site Network

40. The Chair introduced the agenda item, noting that this action arose from the first Meeting of Partners and emphasised the importance of outlining the benefits and expectations of participating in the Flyway Site Network.

41. The meeting noted that the document will continue to be developed as further issues are raised, and suggested that the inclusion of case studies and translation of the statement to other languages would be of value.

42. The Chair noted that this is a living document and encouraged that the above suggestions be further explored during discussion of the Implementation Strategy. The Chair also suggested that Partners give some thought to possible case studies and discuss with the Secretariat.

43. The Meeting adopted the statement of benefits and expectations of participating in the Flyway Site Network.

Agenda Item 3.12: Process for prioritisation of new sites and post-nomination activities

Presentation on the current status of the Flyway Site Network

44. The representative of Wetlands International provided a brief presentation on the current status of the Network.

45. The Interim Secretariat noted that a number of sites are yet to be transferred to the Flyway Site Network under the Partnership, including the Russian Federation, Mongolia, China, DPR Korea, Malaysia and Papua New Guinea.

46. The Chair welcomed any comments from flyway countries yet to transfer sites. No further sites were noted for transfer.

47. The Chair introduced the process for prioritisation of new sites and post-nomination activities and sought adoption by the Partners.

48. The meeting discussed the agenda paper, and also the possibility of streamlining the Ramsar and Partnership site nomination processes. The meeting noted the recommendations of the agenda paper and emphasised that while some critical support may be offered by the species groups, it is ultimately the role of national Governments to determine priorities.

49. The representative of the AWSG also suggested that dedication ceremonies could be coordinated with World Wetland Day and World Migratory Bird Day to cross promote events.

50. The meeting agreed the following actions:

- Secretariat to write to the Ramsar Secretariat in regard to aligning site nomination processes and seeking discussion of the issue at the Asian Regional Preparatory Meeting for COP10 of the Ramsar Convention.
- Secretariat to draw together the guidelines for dedication ceremonies developed under the former Strategy and make available at the third Meeting of Partners.
- The Communication Strategy to encourage dedication ceremonies to coincide with international days and weeks or other similar events

Agenda Item 3.13: Site information sheets for the Flyway Site Network

51. The Chair introduced the Site Information Sheet template, based on a simplified version of the Ramsar Information Sheet, to be used for the nomination of new sites to the Flyway Site Network. Wetlands International clarified that the template consists of two sections of which completion of Part 1 is essential for the nomination to be assessed.

52. Discussion of the template noted that the language was not adequately broad to address seabird habitat. The meeting agreed to include a note on seabird habitats and for Partners to consider other habitat classifications.

53. The Chair noted adoption of the template and the inclusion of a note on seabird habitat. The Chair requested that proposals for additional habitats be prepared for consideration at the third Meeting of Partners

54. The Meeting also adopted the proposal to review Site Information Sheets on a six-yearly basis to coincide with the Ramsar process.

Agenda Item 3.14: Technical experts

55. The Chair introduced the agenda paper, outlining the process and highlighting the relevance of earlier discussions regarding the important role of experts.

Mode of operation

56. Discussion of the proposed mode of operation raised a number of queries relating to the need for using experts outside of the flyway, the decision-making capacity of the experts, and the role of the Species Working Groups.

57. The meeting noted that experts will provide additional support for the Secretariat and Partners in vetting site nominations, and also provide access to expertise beyond that available through the Species Working Groups and available within the flyway, such as in relation to sustainable development. The Chair clarified that while experts will contribute information that supports decision-making, final decisions on site nominations will be made by the Chair, and the Partnership is the decision-making body in regard to other issues.

58. The Chair requested that the Secretariat make available the register of experts on the Partnership website to raise awareness of the available expertise. The Secretariat will also provide details of specific experts to Partners on request.

59. The Chair noted the fundamental role of the Species Working Groups in the site nomination process and contributing to other relevant issues, and requested that the terms of reference for each group incorporate adequate flexibility to allow for such input. Secretariat to prepare a paper regarding the process for consulting with working groups and experts.

Template

60. The meeting discussed the template, noting the need for clearly identifying the source of the nomination, and also whether the nominated expert is involved in a Species Working group. The meeting also agreed to a CV being submitted to the

Secretariat to support the nomination, and which can be made available to Partners when seeking specific expertise.

61. The meeting adopted the template, with the above amendments to be made.

Agenda Item 4.15: Progress against the implementation strategy

62. Breakout groups discussed progress against the Implementation Strategy, using the reporting template discussed at agenda item 2.9.

Agenda Item 4.16: Identification of possible collaborative activities

63. Breakout groups discussed potential collaborative activities using the reporting template discussed at agenda item 2.9.

Agenda Item 4.17: Breakout group reports from Day 1

64. Facilitators of the breakout groups from day one provided reports on the outcomes of the discussions of progress against the Implementation Strategy and possible areas of collaboration between Partners.

65. Secretariat to collate reports of the breakout groups and circulate to the meeting participants.

Agenda Item 4.18: Revise the Implementation Strategy

66. The representative of Australia noted that Outcome 2 of the Implementation Strategy remained incomplete following the first Meeting of Partners and suggested that it be amended as follows:

The management activities at sites result in a halt of loss of biodiversity or an increase in the conservation status of the species concerned.

67. The meeting adopted the proposed amendment.

Agenda Item 5.19: Establishing and funding a permanent Secretariat

68. The Chair introduced the range of options available for establishing and funding a permanent Secretariat, as outlined in the paper prepared by the interim Secretariat.

69. The Chair noted that consultations with Partners had highlighted a strong preference for the Secretariat being a representative of the Partnership and therefore having an independent status. It was also noted that a number of countries are unable to transfer funds to another country or an NGO in another country.

70. The Chair noted that a further important principle is capturing the in-kind and cash contributions from Partners, as both are important to the Partnership. The scale of resources made available will influence the mechanism by which the Secretariat is established, and the early indication is that the Secretariat may have US\$100,000.

71. In addition to resources, other key issues are the nature and form of the Secretariat, and where it will be located. The Chair also noted the need for caution in locking in an inflexible model, as the Partnership is still at an early stage and needs a model that can expand with the Secretariat.

72. On behalf of the interim Secretariat, the Chair noted interest in establishing a permanent Secretariat, as Australia is unable to continue in the role for a further year. The representative of Australia also noted that, based on recent experience, the Secretariat will need to comprise more than one full-time staff member.

73. The Chair summarised the meeting discussion, noting the strong support for an independent Secretariat, which narrows the options considerably. There was strong support for options 2 (Government Partner - hosting role) and 4 (NGO Partner), with a number of Partners highlighting the advantages of the extensive networks of NGO Partners, particularly during the early stages of the Partnership when communication and engaging new Partners is so critical. There was some support expressed for option 3 (Inter-Governmental Organisation Partner), with the CMS Secretariat suggesting the need for options being assessed within the context of the longer-term view of the region. No support was expressed for options 1 (Government Partner), 5 (Consortium of NGOs) or 6 (Independent non-Partner expert).

74. The Russian Federation, Cambodia, the AWSG and the International Crane Foundation indicated they may be able provide an in-kind contribution to the Secretariat.

75. The Republic of Korea indicated interest in hosting the Secretariat, but would be grateful if Australia would continue to act as the interim Secretariat for the moment.

76. As no firm offers to host the Secretariat were received during the meeting, the Chair suggested that a January deadline be set for expressions of interest to be received in regard to hosting or supporting a Secretariat. The Chair will write to Partners inviting the submission of expressions of interest and progress towards a conclusion. If a permanent Secretariat is unable to be established within a reasonable timeframe, the Chair will pursue an alternate interim arrangement with an NGO as outlined in option 4 of the Agenda paper.

77. The Meeting agreed to the suggestion of the Chair.

Agenda Item 5.20: Funding collaborative activities

78. The Chair introduced the agenda item and noted that all potential donors outlined in the paper would require considerable work from the Partners to progress.

79. The Chair requested that the Secretariat further refine the list of collaborative projects drawn out from the discussion at Agenda item 4.16, and to format the list in the context of the Implementation Strategy. The Secretariat will circulate the list inter-sessionally for Partners to identify priorities and specific projects on which they will take the lead.

80. The Meeting discussed using lessons learned from other Flyways, with the suggestion that a desktop study be undertaken to identify synergies for the EAAF.

81. The Chair also noted that the African Eurasian Waterbird Agreement (AEWA) has provided an excellent example of how this may be progressed in the form of a portfolio of project proposals.

82. The Meeting adopted the above actions.

83. Wetlands International supported a suggestion by the Convention on Migratory Species Secretariat that Partners prepare a short paragraph for each of the projects that they put forward at Agenda item 4.16, and also suggested that a standard format be developed for preparation of proposals.

Agenda Item 6.21: Draft work plan for 2008

84. The Chair identified three areas of work to be captured in the work plan for 2008, as follows:

- The work of the Secretariat, including development of the Partnership website;
- Work identified through the second Meeting of Partners; and
- Collaborative activities identified as priorities

85. The Chair requested that the Secretariat draw together a work plan for 2008 based on the three elements identified above, and encouraged each delegate to initiate an action that supports the Partnership

86. A task group comprising representatives of Japan, Wetlands International, WWF, Birdlife International, Australia and the Australasian Wader Studies Group was formed to develop the requirements of the Partnership website.

Agenda Item 7.22: Encouraging additional Partners

87. The meeting had a fruitful discussion of the opportunities to encourage additional Partners, including: raising the profile of the Partnership at major meetings, such as Japan's proposal to hold a side event at Ramsar COP 10; engaging corporate organisations; and reviewing gaps in the expertise of current Partners to focus the identification of other potential Partners, such as representation of social development and education organisations.

88. The meeting agreed to the following actions:

- Prepare and circulate a list of major meetings to ensure attendance by an endorsed Partner. Partners to provide details of relevant major meetings to the Secretariat.
- Partners to continue to discuss how to engage corporate organisations on the Partnership.
- Chair to write to all countries in the Flyway and also key education/livelihood organisations and large inter-governmental donors. Partners to provide names of possible organisations to the Secretariat.

Agenda Item 7.23: Building National Partnerships

89. The Chair noted that this is largely the responsibility of Government Partners, and also noted the important role of others in supporting the development of Partnerships, as demonstrated by the successful workshop held in the Philippines supported by Australia.

90. The representative of Australia noted that some resources are available to support National Partnership workshops in other countries in the Flyway.

91. The Chair encouraged Partners to establish National Partnerships, or where already established to review how well the National Partnership is operating.

92. WWF suggested that some key messages may be of use in prompting discussion with potential Partners and National Partnerships. The Chair suggested that the development of key messages be included in the website task group (refer item 6.21).

93. Wetlands International encouraged Government Partners that have bilateral agreements to use this mechanism to raise the profile of the Partnership within Government

Agenda Item 7.24: Endorsement of the Partnership

94. The Chair returned to the point raised earlier by the Convention on Migratory Species Secretariat regarding the need for a written letter of endorsement in order to demonstrate a governmental level of support for the Partnership.

95. The Chair requested the interim Secretariat contact current Partners that have not provided written endorsement and ask that they do so as soon as possible.

Agenda Item 7.25: Relationships with other Partnerships and Agreements

96. The meeting discussed a range of groups that would be of value to the Partnership in forming a relationship, including:

- FAO
- AEWAs
- UNDP (re: millennium development goals)
- Western Hemisphere Shorebird Reserve Network
- Pacific Seabird Group
- Circumpolar Seabird Working Group, under the auspices of the Arctic Council
- Central Asian Flyway
- Conservation of Arctic Flora and Fauna (CAFF)
- Yellow Sea Large Marine Ecosystem Group
- Wetlands International Global Waterbird Advisory Group

97. The Chair will invite representatives of the above groups to participate in Meetings of Partners, and also seek attendance of a Partner at the meetings of the above groups as an observer.

Agenda Item 8: Next meeting

98. The meeting discussed possible dates for the next Meeting of Partners, noting that the months of September to November 2008 are very busy with meetings, including Ramsar COP 10 which is scheduled to be held in Changwon, Republic of Korea on 28 October - 4 November 2008. It was also noted that a wetlands symposium, supported by Ramsar and the Government of Japan, will be held in Vietnam in July 2008.

99. The representative of the Republic of Korea extended an invitation for the third Meeting of Partners to be held in Changwon following the Ramsar meeting.

100. The meeting also noted the suggestion by Wetlands International that a small capacity building workshop be conducted for new and potential Partners prior to the Meeting of Partners. This would greatly increase understanding of the Partnership and facilitate greater participation in the Meeting of Partners.

Agenda Item 8.26: Timing and circulation of papers

101. The Meeting agreed that in future all papers will be circulated 30 days prior to the meeting and those items that require a decision to be made will be clearly marked.

Agenda Item 9.27: Addition of seabird taxonomic groups

102. The representative of the United States proposed to add three taxonomic groups that are not the focus of ACAP to Appendix III of the Partnership document, so as to complete the list of taxonomic groups in the text. It was noted that there is no intention for work to be developed for the groups.

103. The Chair noted that the Partnership document can only be amended by a meeting of the Partners and by consensus.

104. The representatives of Australia and Japan noted concern with the inclusion of some seabird groups because of the by-catch issue. In addition, it was noted that this represents a significant policy shift for Australia and in view of the current caretaker mode Australia could not support the inclusion of further species at this stage.

105. The meeting agreed to include this issue on the agenda of the third Meeting of Partners.

106. The Chair further suggested that if any amendment is sought to the Partnership document in the future, that it should be flagged as such and made available to the Partners 30 days prior to the Meeting of Partners. Partners adopted this process as a policy of the Partnership.

Closing comments

The Chair thanked the Government of China for hosting the meeting and providing an excellent venue. The Chair also thanked the Secretariat for their efforts and extended thanks to Wetlands International in assisting the Secretariat with meeting logistics and contributing to the preparation of papers. The Chair expressed gratitude to all participants for their excellent contribution to the Meeting, particularly those that worked inter-sessionally. Finally, the Chair noted that he looks forward to welcoming the meeting observers as Partners in the future.

The representative of the United States noted appreciation for the leadership of the Australian Government and the Secretariat's assistance in making this a productive meeting.

The representative of China extended thanks to Australia in assisting China in hosting the meeting, and also to the staff of Wetlands International for their support.

Meeting Close

The East Asian – Australasian Flyway Partnership

Second Meeting of Partners 13 and 14 November 2007

PROGRAM

Day One

Meeting of Partners

1. Introductions/Welcomes/Apologies (9.00am – 9.30am)		
1	Opening address: a) Mr Andrew McNee (Australia), Partnership Chair b) Mr Wang Wei, Deputy Director, Department of Wildlife Conservation, State Forestry Administration	No document
2	Appointment of rapporteur	No document
3	Approval of the Provisional Agenda for the 2 nd Meeting of Partners	No document
4	Admittance of Observers	No document
5	Approval of Minutes of the 1 st Meeting of Partners	Document 1.5
6	Review of Actions arising from 1 st Meeting of Partners	Document 1.6
2. Reporting (9.30am – 10.30am)		
7	Report of the Interim Secretariat	Document 2.7
8	Updates of working groups <ul style="list-style-type: none"> ▪ Crane ▪ Shorebird ▪ Anatidae ▪ Seabird ▪ Avian Influenza ▪ Communication task group 	Document 2.8 Inf doc
9	Future reporting process	Document 2.9
Morning Tea		
3. Flyway Site Network (11.00am – 12.30pm)		Document 3
	○ (ppt) presentation on the current status of the network	
10	Flyway species and population estimates	Document 3.10
11	Expectations and benefits of participation in the Site Network	Document 3.11
12	Process for prioritisation of new sites and post-nomination activities	Document 3.12
13	Site Information Sheets for the Flyway Site Network	Document 3.13
14	Technical Experts – providing advice and guidance for the completion and review of Site Information Sheets and collaborative activities	Document 3.14
Lunch		
4. Partnership Implementation Strategy (2.00pm – 5.00pm – including afternoon tea)		
15	Progress against the Implementation Strategy <ul style="list-style-type: none"> ▪ Launch of the Asian Waterbird Census: Development Strategy 2007 - 2015 ▪ Breakout groups to discuss current activities that contribute to the Strategy 	Document 4.15
16	Identification of possible collaborative activities <ul style="list-style-type: none"> ▪ Group discussion to identify ideas ▪ Breakout groups to workshop ideas 	Document 4.16

Day Two

4. Partnership Implementation Strategy Continued (9.00am – 10.30am)		
17	Breakout group reports from day one (used to develop draft workplan)	No Document
18	Revise the Implementation Strategy (if required)	No Document
Morning Tea		
5. Funding Arrangements for Partnership Activities and Administration (11.00am – 12.30pm)		
19	Establishing and funding a permanent Secretariat	Document 5.19
20	Funding collaborative activities	Document 5.20
Lunch		
6. Workplan (2.00pm– 3.30pm)		
21	Draft workplan for 2008	No Document
Afternoon Tea		
7. Building the Partnership (4.00 – 4.30pm)		
22	Encouraging additional Partners	No Document
23	Building National Partnerships	Document 7.23
8. Next Meeting		
9. Other Business		
10. Meeting Close		

The East Asian – Australasian Flyway Partnership

Second Meeting of Partners

Day 2: 14 November 2007

PROGRAM

Meeting of Partners

4. Partnership Implementation Strategy Continued		
17	Breakout group reports from day one (used to develop draft workplan)	No Document
18	Revise the Implementation Strategy (if required)	No Document
3. Flyway Site Network		
13	Site Information Sheets for the Flyway Site Network	Document 3.13
2. Reporting		
8	Working Group Draft Terms of Reference <ul style="list-style-type: none"> ▪ Crane ▪ Shorebird ▪ Anatidae ▪ Seabird ▪ Avian Influenza 	Inf doc
9	Future reporting process – report back from small working group on structure, work requirements and lead time (Vicki Cronan)	Document 2.9
5. Funding Arrangements for Partnership Activities and Administration		
19	Establishing and funding a permanent Secretariat	Document 5.19
20	Funding collaborative activities	Document 5.20
Lunch		
6. Workplan		
21	Draft workplan for 2008	No Document
Afternoon Tea		
7. Building the Partnership		
22	Encouraging additional Partners	No Document
23	Building National Partnerships	Document 7.23
24	Endorsement of the Partnership (Doug Hykle)	
25	Relationships with other Partnerships and Agreements (Chair)	
8. Next Meeting		
26	Timing and circulation of papers (Chair)	No Document
9. Other Business		
27	Addition of seabird species to the Partnership Agreement Appendix (Kent Wohl)	No Document
10. Meeting Close		

Standard content of Terms of Reference for EAAF Working Groups

DRAFT (14/11/2007; 1230)

1. Background / Introduction (brief: 2-3 para.)

2. Goal of WG: to be framed with clear reference to Partnership (rather than appear as a stand-alone entity)

3. Taxonomic and geographic scope of activities (clarification as necessary, if different from entire EAAF*)

4. Well-defined objectives for the WG (eg. 5-10, explicitly linked – cross-referenced - to Flyway Partnership objectives)

5. Membership: Describe a consistent practice for membership appointment

(i.e. Chair to invite all interested Partners to propose a single candidate to serve in the group; as well as other experts, in consultation with other members of the working group. Flexibility as to whether individuals serve in an official or personal capacity.)

6. Chairing / Coordination arrangements: Specification of selection method (and role of chair)

7. Modus operandi / Meetings: eg. E-mail communication; teleconferencing; define expected frequency of in-person meetings, specification of invitations (eg. meeting to be open to all WG members and other interested observers)

8. Financing: Fund-raising (methods, expectations); arrangements (if any) for coverage of expenses of members

9. Other (special, optional arrangements): eg. provisions for any supporting officers, advisory board etc.

10. Priority action/task list (current plan): (Optional, to be attached as an annex)

* to accommodate current situation of Crane Working Group, however some discussion may be required in future as to whether any gaps need to be addressed with regard to countries not covered by the existing Crane Working Group.